

### DIAL-A-BUS APPLICATION FORM

Dial-A-Bus is a section of Whitecourt Transit that provides specialized, accessible, to-the-door services within the corporate limits of Whitecourt for individuals with physical or cognitive impairments who are unable to access Public Transit stops.

In order to ensure that Dial-A-Bus resources are properly and effectively dedicated to the individuals it is intended to serve, it is necessary that applicants are carefully assessed to confirm that they are unable to utilize conventional, fixed-route public transit.

#### **Qualifications:**

- Resident of the Town of Whitecourt
- Resident of Woodlands County (Woodland County residents do not qualify for transportation vouchers.)
- Unable to access Public Transit stops due to a physical or cognitive impairment
- Doctor assessed.

For assistance or questions regarding eligibility, please call Whitecourt Community Services at 780-778-6300.

#### **HOW TO APPLY FOR DIAL-A-BUS SERVICE:**

- 1. Fill out Part A of this application.
- 2. Take the application (Parts A and B) to your doctor to have Part B completed. Both Part A and Part B must be completed in order for your application to be considered.
- 3. Return the completed application (Parts A and B) to: Allan & Jean Millar Centre, 58 Sunset Boulevard or mail to Town of Whitecourt, Box 509, Whitecourt Alberta T7S 1N6.

  Failure to completely fill out the application will delay the application process.

Whitecourt Transit will notify you of your eligibility for Dial-A-Bus service.

If we require additional information, you may be requested to come in for an interview to provide us with more information about your disability and how it affects your use of accessible fixed-route transit services.

If you have not been notified within 30 days of submitting your application, please contact our office at 780-778-6300.

The personal information in this form is collected under the authority of Section 33 (c) of the Freedom of Information and Protection of Privacy (FOIP) Act and will be used by Whitecourt Transit for processing of this form and to determine eligibility for the Dial-A-Bus service. The data is protected from unauthorized use and/or disclosure by the privacy provisions of the FOIP Act. If you have any questions about the collection, contact 780-778-6300.

## Part A: DIAL-A-BUS PROGRAM APPLICANT INFORMATION

## Personal information to be completed by the Applicant - PLEASE PRINT CLEARLY

Name:			
	Last	First	Middle
Address:	Whitecourt Resident	Woodlands County Resident	
Apt. No.	Bldg./Street No.	Street Name	Postal Code
Name of Care F	acility (If applicable):		
Home Phone: (_	)	Cell Phone: (	_)
Date of Birth:	//	/ DD	
Email:			
	ONTACT INFORMATION we can contact in case of an em	nergency (family, friend, neighbour, caregi	ver):
Primary Contact	t Name:		
Home Phone: (_	)	Cell Phone: (	_)
Relationship:		Email:	
Secondary Cont	act Name:		
Home Phone: (_	)	Cell Phone: (	_)
Relationship:		Email:	

	ave you travelled <b>ir</b> 	dependently or with an assistant, on a regular Public Transit bus in the past two years?	:
	Yes	□ No	
lease	explain either ansv	er:	
2. CI		est describes your ability to get to and from a bus stop. o and from a bus stop.	
	I can get to and	rom a bus stop <i>only if</i> (check all that apply):	
	☐ I have an att	endant with me.	
	☐ The bus stop	is within metres of my location.	
	☐ I receive tra	ning or orientation for the stops I use.	
	There are significant	ewalks available.	
	The sidewal	s have curb cuts.	
	☐ The ground	s level or only slightly inclined.	
	☐ The path is f	ee of ice, snow, or debris.	
	I can never get t	and from a bus stop (please explain):	
3. Cl	neck <b>one</b> box that k	est describes your ability to wait outside at a bus stop.	
	I can general	y wait outside at a bus stop and recognize my bus.	
	I can wait ou	side at a bus stop only if (check all that apply):	
	☐ I have a	attendant with me.	
	There is	bench.	
	There is	shelter.	
	☐ The wai	is no longer than minutes.	
	Other:		

• • • • • • • • • • • • • • • • • • • •	i you use any or the following when you ride		
	Manual Wheelchair		Walker
	Guide Dog		Communication Boards
	Powered Wheelchair		Hearing Aid
	Cane		Crutches
	Oxygen		Leg Braces
	White Cane		Interpreter/Intervenor
	Powered Scooter		Other:
	Prosthesis		
nnot b Loca	ne accommodated. The combined weight of ation recognition - Check <b>one</b> box that best	the e	et are 30 x 48 inches (76 x 122 cm). Equipment larger than this equipment and passenger cannot exceed 750lbs (340kg).  Extiribes your ability to recognize your destination and your hom
	I cannot independently recognize my dest	inatio	on and leave the bus.
If yo			to a four-door sedan automobile without assistance?
	Yes No		Sometimes
If an	Winter (Approx. Oct Apr.) Summer (Approx. May - Sept.) Year round		
	erall, how does your disability affect your us case provide any additional information)	e of	regular fixed-route transit service provided by Public Transit?
	If you	Guide Dog Powered Wheelchair Cane Oxygen White Cane Powered Scooter Prosthesis e maximum base dimensions of mobility aid equipment be accommodated. The combined weight of Location recognition - Check one box that best (check all that apply):  I can independently recognize my destinat I cannot independently recognize my destinat I can recognize my destination and leave t I have an attendant with me. The driver announces my stop. I receive travel training. Other: Myes No  If approved for Dial-A-Bus service, when do you Winter (Approx. Oct Apr.) Summer (Approx. May - Sept.) Year round If temporary, specify duration:	Guide Dog Powered Wheelchair Cane Oxygen White Cane Powered Scooter Prosthesis e maximum base dimensions of mobility aid equipmentation to be accommodated. The combined weight of the exception

9.	Do you require a man	datory attendant when riding	the Dial-A-Bus?
	Yes	☐ No	
and beh ma	I frequent attention for navior unacceptable to ndatory attendant, Dial	medical or behavioral reaso other passengers, will be re A-Bus will only provide servic	n of their vehicles and cannot supervise those who require constants. Registrants requiring attention of this nature, or who displate quired to ride with an attendant at all times. If you require when an attendant, provided by you, is travelling with you at a y passengers under the age of 12.
10.	Can you be left alone	at your destination?	
	Yes	☐ No	
11.	Can you be left alone	at home?	
	Yes	☐ No	
If y	ou answered <b>NO</b> to eith	er question(s), please explain	
	ase provide an alternati not be dropped off at y	·	act person in close proximity to your home, in the event that you
Nar	me:		
Add	dress: Apt. No.	Bldg./Street No.	Street Name
Hoi	me Phone: ()		
Rel	ationship:		

If the registrant cannot be left alone, and no one is available to receive him/her when the vehicle arrives, the registrant will be assigned a mandatory attendant status and will have to travel with an attendant at all times.

Dial-A-Bus drivers will provide assistance to and from the first set of accessible doors to the building and with the securing of mobility aids and seatbelts. Operators will not lift equipment or passengers, or lift or push passengers up stairs or sharp slopes, or across grass, gravel, or other uneven or soft terrain. Operators can provide assistance in loading and unloading within reasonable limits and at their own discretion.

health car	re professional nar	e best of my knowledge med in Part B to provide i rmation regarding a chang	information to Wh	nitecourt Transit	Dial-A-Bus. If Whit	ecourt Transit
Signature:	:		Date:	/////	/ MM	DD
=	not the applicant, information:	but have completed this a	application on the	applicant's beh	alf, you must prov	ide the
Name:						_
Address:		Bldg./Street No.		eet Name		
Home Pho	one: ()		Cell Phon	e: (	)	
Relationsh	nip to Applicant:					
I certify to	the best of my kn	owledge the information g	iven above is accu	rate.		
Signature:	:		Date:	//		DD

## WHEN YOU HAVE COMPLETED PART A, TAKE PARTS A AND B TO YOUR PHYSICIAN

When both parts are completed, **drop off the forms at the Allan & Jean Millar Centre** at 58 Sunset Boulevard, Whitecourt, or mail to Town of Whitecourt, Box 509, Whitecourt AB T7S 1N6.

# Part B: DIAL-A-BUS PROGRAM MEDICAL CONFIRMATION To be completed by the Physician and returned to the Applicant - PLEASE PRINT CLEARLY

Dial-A-Bus is a section of Whitecourt Transit that provides specialized, accessible, to-the-door transit services for individuals with physical or cognitive impairments who are unable to make use of regular fixed-route Whitecourt Transit services.

In order to ensure that Dial-A-Bus resources are properly and effectively dedicated to the individuals it is intended to serve, it is necessary that applicants are carefully assessed to ensure that they are not able to utilize regular fixed-route transit. Our current Public Transit buses are zero entry buses and accommodate wheelchairs.

#### DIAL-A-BUS SERVICE IS ONLY FOR THOSE INDIVIDUALS THAT CANNOT RIDE PUBLIC TRANSIT.

For assistance or questions regarding eligibility, please contact the Town of Whitecourt at 780-778-6300.

Any charges for completing this form or for obtaining additional information are the responsibility of the applicant. Completion of this assessment does not guarantee eligibility.

Please be certain to base your evaluation solely upon the applicant's ability to use regular fully-accessible fixed-route transit.

Арр	licant's Name:			
Nan	ne:			
	Last		First	Middle
1.	I have read Part A in its	entirety.		
	Yes	☐ No		
2.	I agree with the inform	ation provided in Part A.		
	Yes	☐ No		
If yo	ou answered <b>NO</b> to eithe	er question(s), please explai	n:	
-				

3.	what is the health condition(s) or disability that prevents the applicant from using the regular transit system?	
4.	Severity of disability/limitations:	
	☐ Mild ☐ Moderate ☐ Severe ☐ Profound	
5.	Expected duration of disability:	
	Temporary - Expected duration until/	
	YYYY MM DD	
	Permanent - No expectation of improvement	
	Seasonal - Use of regular transit impacted by winter ice and snow conditions (Approx. Oct Apr.)	
6.	Does the applicant require an attendant when riding the Dial-A-Bus?	
	☐ Yes ☐ No	
an be	al-A-Bus drivers must concentrate on the safe operation of their vehicles and cannot supervise those who require considered. If the applicant of the safe operation of their vehicles and cannot supervise those who require considered. If the nature, or who display the same of this nature, or who display the same of the	lay
7.	Can the applicant be left alone at his/her destination?	
	☐ Yes ☐ No	
8.	Can the applicant be left alone at home?	
	☐ Yes ☐ No	

	e there any additional health concerns ( ould be made aware of?	,	.,	•	,		
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nereby	y certify that the information included in	n this assessme	ent is accu	ırate and a t	rue reflectio	on of the ap	olicant's at
	y certify that the information included in regular fixed-route Public Transit.	n this assessme	ent is accu	ırate and a t	rue reflection	on of the ap	olicant's ab
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